



NATIONAL INDIAN EDUCATION ASSOCIATION

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Board Members/Other Attendees	Present	Absent Excused	Absent Unexcused
President, Patricia Whitefoot	X		
Vice-President, Ronalda Tome-Warito	X		
Secretary, Dr. Jolene Bowman	X		
Treasurer, Dr. Sylvia Hussey	X		
Parliamentarian, Brett A. Locklear	X		
President-Elect, Yatibaey Evans	X		
Member, Angie Butler	X		
Member, Robert Cook			X
Member, Dr. Teresa Makuakane-Drechsel	X		
Member, Ryan Wilson	X		
Student Board Member, Samantha Eldridge	X		
Student Board Member, TaNeel Real Bird		X	
Staff/Guest Time Log In			
Executive Director, Ahniwake Rose	X		

NIEA Board Governing Documents (included on the agenda as a standing reminder):

1. NIEA Board Policies – Oath of Office, Code of Ethics, Conflict of Interest, Record Retention and Documentation Destruction Policy, Board Development Menu
2. NIEA Budget, Financial Status and Audit
3. NIEA Constitution & By-laws
4. NIEA Contracts/Agreements:
 - Accountant
 - Board – (12)
 - Executive Director
 - Legal Counsel (in progress)
 - MABU
5. NIEA Policies – Board, Fiscal, Investment, Personnel, Convention Planning Guide
6. NIEA Strategic Plan and Fund-raising Plan

**NATIONAL INDIAN EDUCATION ASSOCIATION
BOARD OF DIRECTORS MEETING**

*Tuesday, June 28, 2016
Via Conference Call*

1. Call Meeting to Order and Opening Prayer

President Patricia Whitefoot called the meeting to order at 3:03 p.m. EST and Ronalda Warito-Tome opened the meeting with a prayer and blessing.

2. Approval of Agenda

Action: Moved by Jolene Bowman to approve the agenda; seconded by Yatibaey Evans; no opposition, no abstention, motion carried.

3. Approval of Minutes – May 24, 2016 Board Meeting

Action: Moved by Teresa Makuakane-Drechsel to approve the meeting minutes of the May 24, 2016 meeting as posted; seconded by Ronalda Warito-Tome; no opposition, no abstention, motion carried.

4. Executive Director's Report

Executive Director's written report is on file in drop box. The Executive Director, Ahniwake Rose provided an oral update. Updates covered; strategic plan, operational management, partnership development, GATES, convention, legislative, and fundraising.

5. Treasurer's Report and Approval

Action: Moved by Yatibaey Evans to approval to the Board of the financial statements for the five months ended 5/31/2016; seconded by Jolene Bowman; no opposition, no abstention, and no objectives, motion carried.

A. Q1 – 4/30/2016 Financial Statements and Transactions > \$10,000

No action needed.

B. Contracts for Approval

Details and suggested edits are with Charlie and when items are finalized with the Hobbs, Straus, Dean and Walker contract it will be presented to the full board; no action needed.

6. New Business – Committee Reports (Refer to posted Committee Reports)

A. Organizational Policy Committee

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Co-Chair Teresa Makuakane-Drechsel noted that the report is in drop box and shared the current work of the Committee that included the review of two documents. The first was the Transitional document and the second was the Ombudsman position roles and responsibilities; no action Board action recommended.

B. Convention & Events (C & E) Committee and Convention Planning Committee (CPC)

Co-Chair Yatibaey Evans reported about the work of both the CPC and C & E committees including; cultural night and pow-wow budget, 51st year location, bylaw amendments NIEA awards, and the below actions were taken.

Action: Moved by Jolene Bowman; seconded by Sylvia Hussey to go along with the committee's recommendation and approve the Southwest Region for the 51st NIEA Convention location; no opposition, no abstention, and no objectives, motion carried.

Action: Moved by Yatibaey Evans; seconded by Samantha Eldridge for the proposed bylaw changes to Article IV. BOD A. Election Procedures 12 and 13. Along with Article IX Annual Convention A. Convention Site. to be placed on the 2016 annual convention ballot; no opposition, no abstention, and no objectives, motion carried.

C. Project, Programs & Research Committee (PPRC)

Co-Chair RONALDA WARITO-TOME shared the Native 101, research forums, focus forums, organizational benefit proposal for budgets, awards, and new business; no Board action recommended.

D. Legislative & Resolutions Committee – Co-Chair Yatibaey Evans; ESSA, appropriations, and the below actions were taken.

Action: Moved by Yatibaey Evans; seconded by Ryan Wilson a conference call between the National Collation of Native American Language, Schools, and Programs and NIEA to discuss testing measures; no opposition, no abstention, motion carried.

Action: Moved by Yatibaey Evans; seconded by Ryan Wilson NIEA writing a resolution to NCAI to support NIEA's transition document; no opposition, no abstention, motion carried.

Action: Moved by Yatibaey Evans; seconded by Angie to have NIEA uphold previous resolutions to have a hearing on WHAIANE; no opposition, no abstention, motion carried.

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E. Fiscal Committee – Co-Chair Sylvia Hussey reported no additional items from the Fiscal Committee other than what was said in the Treasurer’s report section earlier.

F. Officers – President Patricia Whitefoot shared details of the transition plan.

G. New Business

No new business to address.

H. Old Business

President Patricia Whitefoot noted no outstanding old business items.

7. Adjournment – 4:04 p.m. EST

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Appendix A – Standing Committee Assignments and Schedule

Committee	Eastern Standard Time (EST)
Board of Directors	4 th Tuesday, 3 pm
Projects, Programs & Research <ul style="list-style-type: none"> • Ronalda Warito-Tome, Co-Chair • Patsy Whitefoot, Co-Chair • Angie Butler • Sylvia Hussey 	2 nd Wednesday, 1 pm
Legislative & Resolutions <ul style="list-style-type: none"> • Yatibaey Evans, Co-Chair • Ryan Wilson, Co-Chair • Angie Butler • TaNeel Real Bird • Robert Cook 	3 rd Wednesday, 3 pm
Organizational Policy <ul style="list-style-type: none"> • Teresa Makuakane-Drechsel, Co-Chair • Joleen Bowman, Co-Chair • Brett Locklear • Samantha Eldridge 	1 st Thursday, 2 pm
Convention & Events <ul style="list-style-type: none"> • Yatibaey Evans, Co-Chair • Samantha Eldridge, Co-Chair • TaNeel Real Bird • Ryan Wilson • Brett Locklear • Robert Cook 	1 st Thursday, 3 pm
Fiscal (Audit and HR Sub-Committees) <ul style="list-style-type: none"> • Sylvia Hussey, Co-Chair • Brett Locklear, Co-Chair • Joleen Bowman • Yatibaey Evans • Teresa Makuakane-Drechsel 	3 rd Thursday, 2 pm

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Committee	Eastern Standard Time (EST)
<ul style="list-style-type: none"> • Patsy Whitefoot, President • RONALDA WARITO-TOME, Vice President • Lucas Blanchard, External Audit Sub-Committee member 	
<p>Convention Planning Committee (CPC) – National Planning Committee</p> <ul style="list-style-type: none"> • Yatibaey Evans • Sylvia Hussey • RONALDA WARITO-TOME • Ryan Wilson 	2 nd Thursday, 4 pm
<p>Officers</p> <ul style="list-style-type: none"> • Patsy Whitefoot, President • Yatibaey Evans, President-Elect • RONALDA WARITO-TOME, Vice President • Joleen Bowman, Secretary • Sylvia Hussey, Treasurer • Brett Locklear, Parliamentarian 	4 th Monday, 2 pm

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**Appendix B – Standing Committee Assignments and Schedule
(DRAFT) BOARD OF DIRECTORS GOVERNING DOCUMENTS**

NIEA DOCUMENTS	RESPONSIBLE COMMITTEE	APPROVAL DATE
1. NIEA Board Agreements (12)	Organizational Policy, Officers	Annual Board Elections
A. Board Orientation B. Board Development Menu C. Code of Ethics Policy D. Conflict of Interest Policy E. Document Retention and Destruction Policy F. Oath of Office		
2. NIEA Financials	Fiscal	
A. Monthly Financial Statements B. Annual Budget and 5-year Projections C. Annual Audit and Related Management Letters D. Annual Form 990 – [Informational] Return of an Organization Exempt from Taxes		A. Monthly B. Annually, no later than 9/30 C. Annually, no later than 5/15 D. Annually, no later than 5/15
3. NIEA Constitution and By-Laws	Organizational Policy	Amended October 28, 2011
4. NIEA Employment Contracts		
A. Executive Director	Officers	February 2, 2015
5. NIEA Grants & Contracts		
A. Gates Grant B. Others	Projects, Programs & Research	

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NIEA DOCUMENTS	RESPONSIBLE COMMITTEE	APPROVAL DATE
6. NIEA Memorandums of Understanding		
A. National Indian Head Start Association	Projects, Programs & Research	October 17, 2015
7. NIEA Nonprofit Corporation (Domestic), MN		
A. Articles of Incorporation (Minnesota)	Officers	December 21, 2015, Renewal December 31, 2016
B. District of Columbia Foreign Corporation Certificate of Authority	Officers	Annually
8. NIEA Professional Services Agreements		
A. Accountant Consultant (O’Conner Year to Year Accounting Outsourced Contract)	Fiscal	December 19, 2014
B. Financial Auditor	Fiscal	Targeted completion of RFP is no later than September 2016
C. Legal 1) Education and Advocacy 2) General	1) Legislative & Resolutions 2) Fiscal	
D. Convention Consultant (MABU 5-Year Agreement)	Convention & Events	January 14, 2015
9. NIEA Policies:		
A. Board of Directors Policies and Procedures	Organizational Policy, Legislative & Resolutions	Revised October 2013

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NIEA DOCUMENTS	RESPONSIBLE COMMITTEE	APPROVAL DATE
B. Convention Guide	Convention & Events	Updated October 28, 2013
C. Fiscal and Accounting Policies and Procedures	Fiscal	Revised 2/15/14
D. Personnel Policies and Procedures	Fiscal - Human Resources	Revised 1/2014
10. NIEA Strategic Plan 2014 – 2019	Organizational Policy	February 3, 2014

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