



NATIONAL INDIAN EDUCATION ASSOCIATION

1514 P St. NW Suite B, Washington, DC 20005

(202) 544-7290 (Phone) (202) 544-7293 (Fax) NIEA@niea.org (E-mail) www.NIEA.org

Board Members/Other Attendees	Present	Absent Excused	Absent Unexcused
President, Yatibaey Evans	X		
Vice-President, Dr. Sylvia Hussey	X		
Secretary, Angie Butler	X		
Treasurer, Brett A. Locklear	X		
Parliamentarian, Robin Butterfield	X		
President-Elect, Dr. Jolene Bowman	X		
Member, Robert Cook	X		
Member, Patricia Whitefoot	X		
Member, Fredina Drye-Romero	X		
Member, Renee Holt	X		
Student Board Member, TaNeel Filesteel	X		
Student Board Member, Caitlyn Tozier	X		
Staff/Guest Time Log In			
Executive Director, Ahniwake Rose	X		
Legislative Director, Matt de Ferranti	X		
Office Manager, Eugenia Norde	X		

NIEA Board Governing Documents (included on the agenda as a standing reminder):

1. NIEA Board Policies – Oath of Office, Code of Ethics, Conflict of Interest, Record Retention and Documentation Destruction Policy, Board Development Menu
2. NIEA Budget, Financial Status and Audit
3. NIEA Constitution & By-laws
4. NIEA Contracts/Agreements:
 - Accountant
 - Board – (12)
 - Executive Director
 - Legal Counsel (in progress)
 - MABU
5. NIEA Policies – Board, Fiscal, Investment, Personnel, Convention Planning Guide
6. NIEA Strategic Plan and Fund-raising Plan

**NATIONAL INDIAN EDUCATION ASSOCIATION
BOARD OF DIRECTORS MEETING
GRAND SIERRA RESORT AND CASINO BOARD ROOM
RENO, NEVADA**
Sunday, October 9, 2016

1. Call Meeting to Order and Opening Prayer

President Yatibaey Evans called the meeting to order at 9:01 a.m. PST and Brett Locklear opened the meeting with a prayer.

2. Approval of Agenda

Action: Moved by Jolene Bowman to approve the agenda; seconded by Brett Locklear; no opposition, no abstention, motion carried.

3. Introductions, Ice Breakers, & Board Buddies - Everyone shared their name and highlights over the past three days. The Board Buddies are as follows:

- Yatibaey Evans board buddy is Renee Holt; and
- Brett Locklear board buddy is Fredina Drye-Romero; and
- Patsy Whitefoot board buddy is Caitlyn Tozier; and
- Sylvia Hussey board buddy is Robin Butterfield

4. Elections

a. President-Elect

- i. Nominations were open; Patsy Whitefoot nominates Jolene Bowman no other nominations were given. Jolene accepts nomination.
- ii. *Action: Moved by Brett Locklear to close the nominations; second by Robert Cook; no opposition, no abstention, motion carried.*
- iii. Patsy Whitefoot and TaNeel Filesteel affirm the acclamation that Jolene Bowman is the President-Elect.

b. Vice-President

- i. Nominations were open; Robert nominates Angie Butler, Patsy nominates Sylvia Hussey, Robin Butterfield nominates Renee Holt.
- ii. *Action: Moved by Patsy Whitefoot to close the nominations; second by Sylvia Hussey; no opposition, no abstention, motion carried.*
- iii. All nominees accepted the nominations and a vote took place with staff counting the written ballots and giving the results to President Yatibaey who announced that Sylvia Hussey is the new vice-president.

c. Treasurer

- i. Nominations were open; Patsy Whitefoot nominates Brett Locklear, Robin Butterfield nominates Renee Holt, but she respectfully declines. Robin Butterfield nominates Angie Butler and Angie accepts nominations. No other nominations were given.

**NATIONAL INDIAN EDUCATION ASSOCIATION
BOARD OF DIRECTORS MEETING
GRAND SIERRA RESORT AND CASINO BOARD ROOM
RENO, NEVADA**

Sunday, October 9, 2016

- ii. **Action:** *Moved by Jolene Bowman to close the nominations; second by Robin Butterfield; no opposition, no abstention, motion carried.*
- iii. Two of the three nominees accepted the nominations and a vote took place with staff counting the written ballots and giving the results to President Yatibaey who announced that Brett Locklear is the new Treasurer.

d. Secretary

- i. Nominations were open; Patsy Whitefoot nominates Angie Butler, Sylvia Hussey nominates Renee Holt and she declines, Robin Butterfield nominates Fredina Drye-Romero and she declines.
- ii. **Action:** *Moved by Robin Butterfield to accept Angie Butler as secretary by acclamation; second by Robert Cook; no opposition, no abstention, motion carried.*

e. Parliamentarian

- i. President Yatibaey Evans appoints Robin Butterfield to be the Parliamentarian and she accepts.

Action: *Moved by Patsy Whitefoot to pilot an Ombudsman position for one year; second by Robin Butterfield. The motion maker and second both agree with Robert Cooks recommendation to table this discussion; no opposition, no abstention, motion carried.*

5. 2016/2017 Committees and Assignments *What to expect, reporting, and attendance*

a. Projects, Programs, and Research – by default the full board will be members involved and engaged in this committee assignment. Yatibaey Evans is appointing Sylvia Hussey and Robin Butterfield as co-chairs of PP&R.

b. Choose One:

- i. **Legislative & Resolutions** –Meets quarterly. Work closely with Matt and Dimple. Yatibaey Evans appointed Patsy Whitefoot and Renee Holt as co-chairs. Robert Cook who wants to be on the committee will be included.
- ii. **Convention and Events** – Meets quarterly at first than as we get closer to convention it moves to monthly then to weekly. Yatibaey Evans appointed Jolene Bowman and Robert Cook to be co-chairs.
 - 1. CPC – Yatibaey Evans appointed Jolene Bowman and Fredina Drye-Romero to co-chair.
- iii. **Fiscal** – Meets monthly. Brett Locklear and Sylvia Hussey will be co-chairs. This committee also includes the HR-sub-committee where the ED is supervised.

**NATIONAL INDIAN EDUCATION ASSOCIATION
BOARD OF DIRECTORS MEETING
GRAND SIERRA RESORT AND CASINO BOARD ROOM
RENO, NEVADA**

Sunday, October 9, 2016

Discussion concerning the status of the Org. Policy Committee took place and it resulted with Patsy Whitefoot and Sylvia Hussey being co-chairs with Robin Butterfield and Renee Holt as support for the Org Policy Committee.

6. 2016/2017 Board Calendar

- a. November 10, 2016: 4:00 EST; New Board Member Orientation**
- b. January 26, 2017; 4:00 EST, Finance and Audit Training; Webinar**
- c. April 2017 – To Be Determined**
- d. July 2017 – To Be Determined**
- e. October 2-8, 2017; NIEA Annual Convention; Orlando, FL**

Action: Robin Butterfield to approve the concept and further work to have a legislative summit to include a board planning day; second by Sylvia Hussey; discussion, no opposition, no abstention, motion carried.

7. Signing the Necessary Paperwork

- a. Conflict of Interest**
- b. Fiscal Commitment (review and return by November meeting)**
- c. Constitution and By-Laws**
- d. Board of Directors Policies**
- e. Fiscal Policies**
- f. Personnel Policies and Procedures**
- g. Contact Information**

8. Open Question/Comment

Action: Moved by Brett Locklear that we have an affirmation to our staff for the good work they do; second by Angie Butler; no opposition, no abstention, motion carried.

Action: Moved by Brett Locklear that NIEA craft a resolution to support the movement to stop the violence against Native women; second by Patsy Whitefoot; no opposition, no abstention motion carried.

Action: Moved by Robin Butterfield to ask ED to work with other organizations to partner with a NIEA legislative day; second by Renee Holt; no opposition, no abstention, motion carried.

9. Closing Prayer/Adjourn

Action: Moved by Brett Locklear to adjourn the meeting at 2:55 pm PST second by Angie Butler; no opposition, no abstention motion carried.

Yatibaey Evans asked Patsy Whitefoot to close us in prayer.

**NATIONAL INDIAN EDUCATION ASSOCIATION
BOARD OF DIRECTORS MEETING
GRAND SIERRA RESORT AND CASINO BOARD ROOM
RENO, NEVADA
*Sunday, October 9, 2016***

Appendix A – Standing Committee Assignments and Schedule

Committee	Eastern Standard Time (EST)
Board of Directors	4 th Tuesday, 3 pm
Projects, Programs & Research <ul style="list-style-type: none"> • Ronalda Warito-Tome, Co-Chair • Patsy Whitefoot, Co-Chair • Angie Butler • Sylvia Hussey 	2 nd Wednesday, 1 pm
Legislative & Resolutions <ul style="list-style-type: none"> • Yatibaey Evans, Co-Chair • Ryan Wilson, Co-Chair • Angie Butler • TaNeel Real Bird • Robert Cook 	3 rd Wednesday, 3 pm
Organizational Policy <ul style="list-style-type: none"> • Teresa Makuakane-Drechsel, Co-Chair • Joleen Bowman, Co-Chair • Brett Locklear • Samantha Eldridge 	1 st Thursday, 2 pm
Convention & Events <ul style="list-style-type: none"> • Yatibaey Evans, Co-Chair • Samantha Eldridge, Co-Chair • TaNeel Real Bird • Ryan Wilson • Brett Locklear • Robert Cook 	1 st Thursday, 3 pm
Fiscal (Audit and HR Sub-Committees) <ul style="list-style-type: none"> • Sylvia Hussey, Co-Chair • Brett Locklear, Co-Chair • Joleen Bowman • Yatibaey Evans • Teresa Makuakane-Drechsel 	3 rd Thursday, 2 pm

**NATIONAL INDIAN EDUCATION ASSOCIATION
BOARD OF DIRECTORS MEETING
GRAND SIERRA RESORT AND CASINO BOARD ROOM
RENO, NEVADA**
Sunday, October 9, 2016

Committee	Eastern Standard Time (EST)
<ul style="list-style-type: none"> • Patsy Whitefoot, President • RONALDA WARITO-TOME, Vice President • Lucas Blanchard, External Audit Sub-Committee member 	
<p>Convention Planning Committee (CPC) – National Planning Committee</p> <ul style="list-style-type: none"> • Yatibaey Evans • Sylvia Hussey • RONALDA WARITO-TOME • Ryan Wilson 	2 nd Thursday, 4 pm
<p>Officers</p> <ul style="list-style-type: none"> • Patsy Whitefoot, President • Yatibaey Evans, President-Elect • RONALDA WARITO-TOME, Vice President • Joleen Bowman, Secretary • Sylvia Hussey, Treasurer • Brett Locklear, Parliamentarian 	4 th Monday, 2 pm

**NATIONAL INDIAN EDUCATION ASSOCIATION
BOARD OF DIRECTORS MEETING
GRAND SIERRA RESORT AND CASINO BOARD ROOM
RENO, NEVADA
Sunday, October 9, 2016**

**Appendix B – Standing Committee Assignments and Schedule
(DRAFT) BOARD OF DIRECTORS GOVERNING DOCUMENTS**

NIEA DOCUMENTS	RESPONSIBLE COMMITTEE	APPROVAL DATE
1. NIEA Board Agreements (12)	Organizational Policy, Officers	Annual Board Elections
A. Board Orientation B. Board Development Menu C. Code of Ethics Policy D. Conflict of Interest Policy E. Document Retention and Destruction Policy F. Oath of Office		
2. NIEA Financials	Fiscal	
A. Monthly Financial Statements B. Annual Budget and 5-year Projections C. Annual Audit and Related Management Letters D. Annual Form 990 – [Informational] Return of an Organization Exempt from Taxes		A. Monthly B. Annually, no later than 9/30 C. Annually, no later than 5/15 D. Annually, no later than 5/15
3. NIEA Constitution and By-Laws	Organizational Policy	Amended October 28, 2011
4. NIEA Employment Contracts		
A. Executive Director	Officers	February 2, 2015
5. NIEA Grants & Contracts		
A. Gates Grant B. Others	Projects, Programs & Research	

**NATIONAL INDIAN EDUCATION ASSOCIATION
BOARD OF DIRECTORS MEETING
GRAND SIERRA RESORT AND CASINO BOARD ROOM
RENO, NEVADA
*Sunday, October 9, 2016***

NIEA DOCUMENTS	RESPONSIBLE COMMITTEE	APPROVAL DATE
6. NIEA Memorandums of Understanding		
A. National Indian Head Start Association	Projects, Programs & Research	October 17, 2015
7. NIEA Nonprofit Corporation (Domestic), MN		
A. Articles of Incorporation (Minnesota)	Officers	December 21, 2015, Renewal December 31, 2016
B. District of Columbia Foreign Corporation Certificate of Authority	Officers	Annually
8. NIEA Professional Services Agreements		
A. Accountant Consultant (O'Conner Year to Year Accounting Outsourced Contract)	Fiscal	December 19, 2014
B. Financial Auditor	Fiscal	Targeted completion of RFP is no later than September 2016
C. Legal 1) Education and Advocacy 2) General	1) Legislative & Resolutions 2) Fiscal	
D. Convention Consultant (MABU 5-Year Agreement)	Convention & Events	January 14, 2015
9. NIEA Policies:		
A. Board of Directors Policies and Procedures	Organizational Policy, Legislative & Resolutions	Revised October 2013

NATIONAL INDIAN EDUCATION ASSOCIATION
BOARD OF DIRECTORS MEETING
GRAND SIERRA RESORT AND CASINO BOARD ROOM
RENO, NEVADA
Sunday, October 9, 2016

NIEA DOCUMENTS	RESPONSIBLE COMMITTEE	APPROVAL DATE
B. Convention Guide	Convention & Events	Updated October 28, 2013
C. Fiscal and Accounting Policies and Procedures	Fiscal	Revised 2/15/14
D. Personnel Policies and Procedures	Fiscal - Human Resources	Revised 1/2014
10. NIEA Strategic Plan 2014 – 2019	Organizational Policy	February 3, 2014