



NATIONAL INDIAN EDUCATION ASSOCIATION

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Board Members Attendees	Present	Absent Excused	Absent Unexcused
1. President, Yatibaey Evans	X		
2. Vice-President, Dr. Sylvia Hussey	X		
3. Secretary, Angie Butler	X		
4. Treasurer, Brett Locklear		X	
5. Parliamentarian, Robin Butterfield	X		
6. President-Elect, Dr. Jolene Bowman	X		
7. Member, Robert Cook	X		
8. Member, Fredina Drye-Romero		X	
9. Student Board Member, TaNeel Filesteel	X		
10. Member, Renee Holt			X
11. Student Board Member, Caitlin Tozier	X		
12. Member, Patsy Whitefoot	X		
Staff/Guest Time Log In		Time In	Time Out
Executive Director, Ahniwake Rose	X		

NIEA Board Governing Documents (included on the agenda as a standing reminder):

1. NIEA Board Policies – Oath of Office, Code of Ethics, Conflict of Interest, Record Retention and Documentation Destruction Policy, Board Development Menu
2. NIEA Budget, Financial Status and Audit
3. NIEA Constitution & By-laws
4. NIEA Contracts/Agreements:
 - Accountant
 - Board – (12)
 - Executive Director
 - Legal Counsel (in progress)
 - MABU
5. NIEA Policies – Board, Fiscal, Investment, Personnel, Convention Planning Guide
6. NIEA Strategic Plan and Fund-raising Plan

**NATIONAL INDIAN EDUCATION ASSOCIATION
BOARD OF DIRECTORS MEETING
VIA CONFERENCE CALL**

Tuesday, January 24, 2017

1. Call Meeting to Order, Opening Prayer and Roll Call

President Yatibaey Evans called the meeting to order at 3:04 p.m. EST and Secretary Angie Butler completed the roll call.

2. Approval of Agenda

Action: Moved by Robin Butterfield, seconded by Sylvia Hussey to accept the agenda as posted; all approved, no opposition, no abstentions.

3. Approval of Minutes – November 16, 2016 Meeting

Action: Moved by Robin Butterfield, seconded by Sylvia Hussey to accept the minutes of the November 16, 2016 Board meeting as posted; all approved, no opposition, no abstentions.

As noted in the agenda, the following actions were approved by the Board in December 2016 via e-mail:

- \$25,000 Fenton (communications plan consultant) contract;
- \$75,000 O’Conner (accounting and reporting professional services) contract;
- \$5,000 staff bonus pool for 2016 (did not include Executive Director or any employees on performance improvement plans); and
- Tribal Education Specialist Position (so the ED could begin posting and recruitment activities).

4. Treasurer’s Report

Fiscal Co-Chair Sylvia Hussey provided the report for Treasurer Brett Locklear including the financial statements for the 11 months ended November 30, 2016. Note: the year to date financials for the year ended December 31, 2016 will be provided at the February 14, 2017 Board meeting.

Action: Moved by Sylvia Hussey to approve the financial statements for the 11 months ended November 30, 2016 as posted, seconded by Jolene Bowman, all approved with no opposition and one abstention.

5. Executive Director’s Report

Executive Director (ED) Ahniwake Rose briefly reviewed the ED report as posted noting its alignment to the strategic plan areas; no Board action needed.

**NATIONAL INDIAN EDUCATION ASSOCIATION
BOARD OF DIRECTORS MEETING
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6. Committee Reports and Related Board Actions

A. Legislative & Resolutions Committee

- Co-Chair Patsy Whitefoot noted the report is posted in DropBox; reviewed the final schedule for Hill Day(s) of Wednesday, 2/15/16 and Thursday, 2/16/16; and no Board action needed.

B. Convention & Events and Convention Planning Committees

- Co-Chair Jolene Bowman noted the report is posted in DropBox; shared the theme for the 2017 Convention proposed by the C & E - *Building Education Nations By Amplifying Innovative Voices*; and asked for Board action.

Action: Moved by Jolene Bowman, seconded by Sylvia Hussey to accept the 2017 Convention theme of “Building Education Nations By Amplifying Innovative Voices” as recommended by the C & E committee; all approved, no opposition, no abstentions.

C. Projects, Programs & Research Committee

- Co-Chairs Sylvia Hussey and Robin Butterfield noted the Memorandum of Understanding (MOU) between NIEA and the United South and Eastern Tribes, Inc. (USET) posted in the DropBox and the need for Board action. Patsy Whitefoot noted the USET MOU has been in process since 2016.

Action: Moved by Sylvia Hussey, seconded by Patsy Whitefoot to approve the USET MOU as posted; all approved, no opposition, no abstentions.

D. Fiscal Committee (and HR and Audit Sub-Committees)

- Co-Chair Sylvia Hussey noted the report was posted in the DropBox along with the new financial reporting formats; and Board action is need on the following two items: 1) Marketing & Advertising Business Unlimited, Inc. dba Agency MABU (convention contractor) contract; and 2) a staff position title change and related compensation action.

Action: Moved by Sylvia Hussey, seconded by Patsy Whitefoot to approve the MABU (convention support) contract of \$60,550/year for 2017, 2018 and 2019 conventions; all approved, no opposition, no abstentions.

Action: Moved by Sylvia Hussey, seconded by Patsy Whitefoot to approve the: A) Staff position title change, including expanded position responsibilities; and B) Related base compensation increase of 15% to \$70,000/annually; all approved, no opposition, no abstentions.

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E. Executive Committee

- President Yatibaey Evans provided an update of the first meeting of the Executive Committee.

Action: Moved by Patsy Whitefoot, seconded by Robin Butterfield to approve all committee reports; all approved, no opposition, no abstentions.

7. Old Business: NIEA Strategic Plan Implementation Next Steps and Process

Vice President Sylvia Hussey referred Board members to the posted power point document in DropBox; explained the approach to the work; and asked that each Board member (whether attending in person or not):

- Re-review the slides in the posted power point; and
- Bring to the 2/14/2017 Board meeting an “elevator speech” (1 to 3 minutes) of how to explain all of the strategic components—this is to understand how each Board member understands the work, which is critical for each member to be an ambassador of the work for the next 3 years at least (whether on or off the board, as a member).

8. New Business: February 14, 2017 Board Meeting

President Yatibaey Evans previewed the agenda of the February 14, 2017 Board meeting (as posted in DropBox) including a planned Team Building activity.

9. Adjournment

President Yatibaey Evans adjourned the meeting at 4:02 p.m. EST.