



NATIONAL INDIAN EDUCATION ASSOCIATION

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Board Members/Other Attendees	Present	Absent Excused	Absent Unexcused
President, Patricia Whitefoot	X		
Vice-President, RONALDA TOME-WARITO	X		
Secretary, Dr. Jolene Bowman	X		
Treasurer, Dr. Sylvia Hussey	X		
Parliamentarian, Brett A. Locklear		X	
President-Elect, Yatibaey Evans	X		
Member, Angie Butler	X		
Member, Robert Cook	X		
Member, Dr. Teresa Makuakane-Drechsel	X		
Member, Ryan Wilson			X
Student Board Member, Samantha Eldridge	X		
Student Board Member, TaNeel Filesteel		X	
Staff/Guest Time Log In			
Executive Director, Ahniwake Rose	X		

NIEA Board Governing Documents (included on the agenda as a standing reminder):

1. NIEA Board Policies – Oath of Office, Code of Ethics, Conflict of Interest, Record Retention and Documentation Destruction Policy, Board Development Menu
2. NIEA Budget, Financial Status and Audit
3. NIEA Constitution & By-laws
4. NIEA Contracts/Agreements:
 - Accountant
 - Board – (12)
 - Executive Director
 - Legal Counsel (in progress)
 - MABU
5. NIEA Policies – Board, Fiscal, Investment, Personnel, Convention Planning Guide
6. NIEA Strategic Plan and Fund-raising Plan

**NATIONAL INDIAN EDUCATION ASSOCIATION
BOARD OF DIRECTORS MEETING**

Tuesday, August 23, 2016

Via Conference Call

1. Call Meeting to Order and Opening Prayer

President Patricia Whitefoot called the meeting to order at 3:01 p.m. EST.

2. Approval of Agenda

Action: Moved by Yatibaey Evens to approve the agenda; seconded by Sylvia Hussey; no opposition, no abstention, motion carried.

3. Approval of Minutes – July 26, 2016 Board Meeting

Action: Moved by Teresa Makuakane-Drechsel to approve the meeting minutes of the July 26, 2016 meeting as posted; seconded by Ronald Tome-Warito; no opposition, no abstention, motion carried.

4. Executive Director's Report

Executive Director's written report is on file in drop box. The Executive Director, Ahniwake Rose provided an oral update. Updates covered; strategic plan, operational management, partnership development, and additional activities (GATES, convention, legislative, and fundraising).

5. Treasurer's Report and Approval

Action: Moved by Sylvia Hussey to approval to the Board of the financial statements for the six months ended 7/31/2016; seconded by Jolene Bowman; no opposition, no abstention, and no objectives, motion carried.

A. Q1 – 4/30/2016 Financial Statements and Transactions > \$10,000

No action needed.

B. Contracts for Approval

No action needed.

6. New Business – Committee Reports (Refer to posted Committee Reports)

A. Organizational Policy Committee

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Co-Chair Teresa Makuakane-Drechsel noted that the report is in drop box and shared highlights pertaining to a practice session at the August 4th meeting. The preconvention webinar dates were Tuesday August 9th and Friday, August 12th. Sent candidates the webinar presentation per their request. The intent of the Statement Agreements is so that the BOD Candidates understand what their responsibilities are as Candidates. There is also a BOD member Statement Agreement and both Accountability Statements are in drop box for review and comments. No Board action recommended.

B. Convention & Events (C & E) Committee and Convention Planning Committee (CPC)

Co-Chair Yatibaey Evans reported about the work of both the CPC and C & E committees including; approving the pow-wow budget, key note speakers, and sub-committee reports. Board recommended action is listed below.

Action: Moved by Yatibaey Evans to approve the Pow-wow budget; seconded by Sylvia Hussey; no opposition, no abstention, and no objectives, motion carried.

C. Project, Programs & Research Committee (PPRC)

Co-Chair RONALDA WARITO-TOME reported that the report is in drop box and shared highlights pertaining to research forums, focus forums, grants, and the Quiet Crisis report which is a National finding on disparities. No Board action recommended.

D. Legislative & Resolutions Committee

Co-Chair Yatibaey Evans reported that the report is in drop box and shared that the committee discussed the same things discussed in the Executive Directors report. No Board action recommended.

E. Fiscal Committee

Co-Chair SYLVIA HUSSEY reported that the report is in drop box and shared two items. The first is that the committee will be going through an audit process. The second is a document posted in drop box for the full board to provide comments regarding clarification on an individual contribution of \$1,000.00 per year and different ways that the contribution can be met. No Board action recommended.

F. Officers

President Patricia Whitefoot reported that we are continuing to look at policies and assuring we are aligned, for example, would be the Responsibility Statements. Patsy shared out on the Quiet Crisis report and how the U. S. Civil Rights Commission is working to address

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the unmet financial needs in Indian Country. Also, Patsy reminded us of the invitation to the TEDNA Luncheon on Wednesday, October 5th at noon. No Board action recommended

G. New Business

Robert Cook shared out the suggestion with discussion to organize an initial meeting at the convention with invitations to key partners pertaining to the National Native Teacher Recruitment Campaign for our Native communities.

***Action:** Moved by Robert Cook to approve all committee reports as presented and discussed; seconded by Ronalda Tome-Warito; no opposition, no abstention, and no objectives, motion carried.*

H. Old Business

No outstanding old business items.

7. Adjournment – 4:03 p.m. EST.

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Appendix A – Standing Committee Assignments and Schedule

Committee	Eastern Standard Time (EST)
Board of Directors	4 th Tuesday, 3 pm
Projects, Programs & Research <ul style="list-style-type: none"> • Ronalda Warito-Tome, Co-Chair • Patsy Whitefoot, Co-Chair • Angie Butler • Sylvia Hussey 	2 nd Wednesday, 1 pm
Legislative & Resolutions <ul style="list-style-type: none"> • Yatibaey Evans, Co-Chair • Ryan Wilson, Co-Chair • Angie Butler • TaNeel Real Bird • Robert Cook 	3 rd Wednesday, 3 pm
Organizational Policy <ul style="list-style-type: none"> • Teresa Makuakane-Drechsel, Co-Chair • Joleen Bowman, Co-Chair • Brett Locklear • Samantha Eldridge 	1 st Thursday, 2 pm
Convention & Events <ul style="list-style-type: none"> • Yatibaey Evans, Co-Chair • Samantha Eldridge, Co-Chair • TaNeel Real Bird • Ryan Wilson • Brett Locklear • Robert Cook 	1 st Thursday, 3 pm
Fiscal (Audit and HR Sub-Committees) <ul style="list-style-type: none"> • Sylvia Hussey, Co-Chair • Brett Locklear, Co-Chair • Joleen Bowman • Yatibaey Evans • Teresa Makuakane-Drechsel 	3 rd Thursday, 2 pm

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Committee	Eastern Standard Time (EST)
<ul style="list-style-type: none"> • Patsy Whitefoot, President • RONALDA WARITO-TOME, Vice President • Lucas Blanchard, External Audit Sub-Committee member 	
<p>Convention Planning Committee (CPC) – National Planning Committee</p> <ul style="list-style-type: none"> • Yatibaey Evans • Sylvia Hussey • RONALDA WARITO-TOME • Ryan Wilson 	2 nd Thursday, 4 pm
<p>Officers</p> <ul style="list-style-type: none"> • Patsy Whitefoot, President • Yatibaey Evans, President-Elect • RONALDA WARITO-TOME, Vice President • Joleen Bowman, Secretary • Sylvia Hussey, Treasurer • Brett Locklear, Parliamentarian 	4 th Monday, 2 pm

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**Appendix B – Standing Committee Assignments and Schedule
(DRAFT) BOARD OF DIRECTORS GOVERNING DOCUMENTS**

NIEA DOCUMENTS	RESPONSIBLE COMMITTEE	APPROVAL DATE
1. NIEA Board Agreements (12)	Organizational Policy, Officers	Annual Board Elections
A. Board Orientation B. Board Development Menu C. Code of Ethics Policy D. Conflict of Interest Policy E. Document Retention and Destruction Policy F. Oath of Office		
2. NIEA Financials	Fiscal	
A. Monthly Financial Statements B. Annual Budget and 5-year Projections C. Annual Audit and Related Management Letters D. Annual Form 990 – [Informational] Return of an Organization Exempt from Taxes		A. Monthly B. Annually, no later than 9/30 C. Annually, no later than 5/15 D. Annually, no later than 5/15
3. NIEA Constitution and By-Laws	Organizational Policy	Amended October 28, 2011
4. NIEA Employment Contracts		
A. Executive Director	Officers	February 2, 2015
5. NIEA Grants & Contracts		
A. Gates Grant B. Others	Projects, Programs & Research	

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NIEA DOCUMENTS	RESPONSIBLE COMMITTEE	APPROVAL DATE
6. NIEA Memorandums of Understanding		
A. National Indian Head Start Association	Projects, Programs & Research	October 17, 2015
7. NIEA Nonprofit Corporation (Domestic), MN		
A. Articles of Incorporation (Minnesota)	Officers	December 21, 2015, Renewal December 31, 2016
B. District of Columbia Foreign Corporation Certificate of Authority	Officers	Annually
8. NIEA Professional Services Agreements		
A. Accountant Consultant (O’Conner Year to Year Accounting Outsourced Contract)	Fiscal	December 19, 2014
B. Financial Auditor	Fiscal	Targeted completion of RFP is no later than September 2016
C. Legal 1) Education and Advocacy 2) General	1) Legislative & Resolutions 2) Fiscal	
D. Convention Consultant (MABU 5-Year Agreement)	Convention & Events	January 14, 2015
9. NIEA Policies:		
A. Board of Directors Policies and Procedures	Organizational Policy, Legislative & Resolutions	Revised October 2013

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NIEA DOCUMENTS	RESPONSIBLE COMMITTEE	APPROVAL DATE
B. Convention Guide	Convention & Events	Updated October 28, 2013
C. Fiscal and Accounting Policies and Procedures	Fiscal	Revised 2/15/14
D. Personnel Policies and Procedures	Fiscal - Human Resources	Revised 1/2014
10. NIEA Strategic Plan 2014 – 2019	Organizational Policy	February 3, 2014

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